

(CLASSIFICATION)

Executive Registry
62-374811

# ACTION MEMORANDUM

## OFFICE OF THE DIRECTOR

Action Memorandum No. A - 19Date 12 June 1962

**TO** : Chief, Mobilization and Military Personnel Division  
**VIA** : Deputy Director (Support), Director of Personnel  
**SUBJECT** : Efficiency Reports on Military Personnel

### REFERENCE:

1. From now on would you please see that efficiency reports on every military officer detailed to the Agency are submitted to General Carter as reviewing officer.
2. In addition, you should be aware of the fact that General Carter feels there should be little gradation among our assigned officers -- that they should either be superior, exemplary, and outstanding or we should get rid of them.

(signed) Lyman B. Kirkpatrick

**Lyman B. Kirkpatrick**  
**Executive Director**

LBK/jrc

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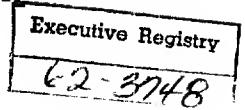
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(EXECUTIVE REGISTRY FILE

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31 May 1962

MEMORANDUM FOR: Executive Director

SUBJECT: Efficiency Reports

1. As I have previously indicated, it is essential that we "do right" by the military personnel assigned to the Agency. I refer specifically to the Efficiency Reports rendered on them. As far as I personally am concerned, there can be little gradation amongst our assigned officers -- they are either unsatisfactory and we should get rid of them, or they are up in the superior, exemplary, and outstanding brackets. We have no more room for mediocre military officers than we do for our own mediocre staff officers.

2. Accordingly, I wish you would take steps for me personally to review every Efficiency Report of every military officer, regardless of Branch, that is submitted from the Agency. It might well be that Mr. McCone and I should personally associate ourselves with the reports in some areas. If this becomes too burdensome, I will let you know.

  
Marshall S. Carter  
Lieutenant General, USA  
Deputy Director

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